



Agenda

To all Members of the

LICENSING SUB-COMMITTEE

Notice is given that a Meeting of the above Sub-Committee is to be held as follows:

Venue: Council Chamber - Civic Office, Waterdale, Doncaster

Date: Friday, 8th February, 2019

Time: 9.30 am

Items for Discussion:

Page No.

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of interest, if any.
4. Minutes of the Licensing Sub-Committee meetings held on 26th November, 2018, 3rd December, 2018, 5th December, 2018, 10th December, 2018 and 7th January, 2019. 1 - 18

A. Reports where the Public and Press may not be excluded.

5. Application for a New Premises licence for Mexborough Business Centre, College Road, Mexborough, Doncaster, S64 9JP. 19 - 82
(Appendix G to the report is not for publication as it contains personal information protected by Data Protection Legislation, not required to be published in accordance with the Licensing Act, 2003).

Jo Miller
Chief Executive

Issued on: Thursday, 31st January, 2019

Governance Services Officer for this meeting:

Sarah Maxfield
Tel. 01302 736723

Doncaster Metropolitan Borough Council
www.doncaster.gov.uk

Members of the Licensing Sub-Committee

Chair – Councillor Ken Keegan

Councillors Bev Chapman, John Gilliver and Nikki McDonald.

Public Document Pack Agenda Item 4

DONCASTER METROPOLITAN BOROUGH COUNCIL

LICENSING SUB-COMMITTEE

MONDAY, 26TH NOVEMBER, 2018

A MEETING of the LICENSING SUB-COMMITTEE was held in the COUNCIL CHAMBER, CIVIC OFFICE on MONDAY, 26TH NOVEMBER, 2018, at 10.00 am.

PRESENT:

Chair - Councillor Linda Curran

Councillors Bev Chapman, Steve Cox and Nikki McDonald.

1 Declarations of interest, if any

There were no declarations made at the meeting.

2 Adjournment of Meeting

RESOLVED that in accordance with Council Procedure Rule 17(l), the meeting stand adjourned at 12.04 p.m. to be reconvened on this day at 12.14 p.m.

3 Reconvening of Meeting

The meeting reconvened at 12.14 p.m.

4 Duration of Meeting

In accordance with Council Procedure Rule 33.1, the Committee considered whether it should continue its business as it had been in process for three hours and all business had not yet been considered.

RESOLVED that in accordance with Council Procedure Rule 33.1, the Committee, having sat continuously for 3 hours, continue to consider the items of business on the agenda.

5 Application for a Review of Premises Licence - Doncaster Food & Wine, 89 Nether Hall Road, Doncaster, DN1 2QA

The Sub-Committee considered an application for a review of an existing premises licence for Doncaster Food & Wine, 89 Nether Hall Road, Doncaster DN1 2QA.

The review was brought before the Sub-Committee on the grounds of 'the Prevention of Crime and Disorder' and 'Public Safety' Licensing objectives. A summary of the application was attached as Appendix B to the report.

Representations from the Public Health Authority and members of the local community in support of the review were attached at Appendix E to the report.

The Sub-Committee Members, the Applicant, the Premises Licence Holder and representatives acting on behalf of the Premises Licence Holder, persons making representations and Responsible Authorities, had received the agenda prior to the meeting.

Subsequent to the dispatch of the agenda papers, additional information from the Premises Licence Holders Agent relating the addition of further Conditions to be attached to the Premises Licence, had been circulated to Members of the Sub-Committee, the Applicant, persons making representations and Responsible Authorities prior to the commencement of the hearing.

At the commencement of the hearing, the Chair made introductions and outlined the procedure to be followed.

The Licensing Officer introduced the report and outlined the salient points.

The applicant from Environmental Health (Health and Safety) and a representative of Public Health, were in attendance at the meeting, made representations and answered questions.

The Premises Licence Holder and representatives acting for the Premises Licence Holder were in attendance at the meeting.

Prior to representations being made, a representative acting on behalf of the Premises Licence Holder, requested that the Sub-Committee exclude members of the public from the meeting in accordance with Section 14 Licensing Act 2003 (Hearing) Regulations 2005, to allow personal information to be disclosed which, according to the Premises Licence Holder, would impact on his and his families' safety if disclosed. The Council's Solicitor advising the Sub-Committee, made reference to the Council's rules of procedure for Licensing Hearings and the Licensing Act 2003 (Hearings) Regulations 2005, and clarified that the Sub-Committee could exclude the public from all or part of a hearing where it considered that the public interest in doing so outweighed the public interest in the hearing, or that part of the hearing, taking place in public.

The Chair and Members noted that there were members of the Public and Press present at the meeting and therefore:-

It was RESOLVED that in accordance with Council's rules of procedure for Licensing Hearings and the Licensing Act 2003 (Hearings) Regulations 2005, the public be excluded from the part of the hearing where certain personal information was to be disclosed by the representative acting on behalf of the Premises Licence Holder and the Premise License Holder on the basis that the public interest in so doing outweighed the public interest in the hearing, or that part of the hearing, taking place in public.

The Premises Licence Holder and representatives acting on behalf of the Premises Licensing Holder, made representations and answered questions.

All parties were then asked to leave the room whilst the Sub-Committee deliberated on the application and reached a decision.

RESOLVED that the Sub Committee considered the application for a Review of the Premises Licence for Doncaster Food & Wine, 89 Nether Hall Road, Doncaster DN1 2QA and took into account the written representations made and the evidence presented, the steps that were appropriate to promote the Licensing Objectives, the Home Office Guidance and the Statement of Licensing Policy and decided to revoke the licence.

The Sub-Committee made the decision for the following reasons:-

It was submitted by the Health and Safety Responsible Authority supported by Public Health and the Committee agrees that the sale that Alcohol from unregulated sources are regarded as smuggled and therefore means that premises selling such alcohol are trading irresponsibly and potentially illegally. All off licences in Doncaster have been written to about the selling of smuggled goods by Trading standards. At least 2 letters have been written about the dangers and sent to Mr Salem as a Premises Licence Holder. In addition, whilst the Sub-Committee has no actual evidence of other letters or details of the verbal conversations that Health and Safety Responsible Authority say has taken place the Sub-Committee believe that such conversations have happened and therefore Mr Salem is well aware of the dangers of selling smuggled alcohol and the consequences including the dangers to the public.

On 29th August, 2018 alcohol was found on sale in the Premises by Health and Safety Responsible Authority that appeared not to have the appropriate labelling. Mr Salem has admitted this alcohol was purchased from the Beer Fella which he knew was an organisation that does not have the requisite licences to sell alcohol legally. The Beer was therefore smuggled. The Health and Safety Responsible Authority asked Mr Salem for invoices for beer and lager for the previous 6 months. Mr Salem has been unable to produce any receipts for purchases of beer/lager from any source for the period from 10th January, 2018 to 29th August, 2018 and the Sub-Committee believe this is because he had previously purchased alcohol from illicit source(s) meaning he has sold and potentially stored smuggled alcohol. The Sub-Committee note that Mr Salem knowingly purchased alcohol from a company that he knew was no longer trading within the law. At this visit it was also noted the CCTV was not working in breach of the licence.

In early October, information was received that the Beer Fella had made a delivery to the Premises. A visit showed 16 cases of beer in the premises. None had any English writing and this makes them smuggled goods as they do not meet food labelling standards. Mr Salem said that he had purchased the beer from the Beer Fella. The alcohol was not seized but the Premises Licence Holder was asked to send the alcohol back.

Mr Salem has operated his licence for 9 years and has a number of supporters. It has been put to the Sub-Committee that the Police have not raised any representations and that this is relevant. The Sub-Committee do not agree as the Review has been brought by a Responsibly Authority who is also a prosecuting authority.

Mr Salem is clearly apologetic for the fact he has sold smuggled alcohol and it was submitted to the Sub-Committee that the first time Mr Salem had sold smuggled alcohol was on 29th August, 2018 he apologies for this. However, the Sub-Committee do not believe this is the first occasion evidenced by the lack of invoices.

The Licensing Sub-Committee note that the CCTV is now working.

The Sub-Committee note the Statutory Guidance states that it is expected that revocation of the licence, even in the first instance, should be seriously considered where premises have been used for the sale and storage of smuggled alcohol. It was submitted to the Sub-Committee and it is accepted that the Premises Licence Holder is responsible for the licence and further is well aware of his responsibilities in relation to his license. The Sub-Committee therefore accepts that the licence is not being operated in accordance with the conditions of the licence and therefore have no confidence that the premises is operating so as to promote the licensing objectives.

The Sub-Committee have considered at length the conditions proposed but believe that the premises licence holder is still responsible for the premises and that he has been trading irresponsibly, have no confidence that the conditions submitted or indeed any conditions or other sanction will therefore ensure that this will prevent the premises from trading irresponsibility and therefore undermining the licensing objectives.

CHAIR: _____

DATE: _____

Public Document Pack

DONCASTER METROPOLITAN BOROUGH COUNCIL

LICENSING SUB-COMMITTEE

MONDAY, 3RD DECEMBER, 2018

A MEETING of the LICENSING SUB-COMMITTEE was held at the COUNCIL CHAMBER, CIVIC OFFICE on MONDAY, 3RD DECEMBER, 2018, at 9.30 am.

PRESENT:

Chair - Councillor Ken Keegan

Councillors Bev Chapman, Sue McGuinness and Ian Pearson.

1 DECLARATIONS OF INTEREST, IF ANY

There were no declarations made at the meeting.

2 APPLICATION FOR A REVIEW PREMISES LICENCE – ‘SIMPLY THE BEST’, 132 WARMSWORTH ROAD, BALBY, DONCASTER DN4 0RS

The Sub-Committee considered an application for a review of an existing premises licence in respect of ‘Simply the Best’, 132 Warmsworth Road, Balby, Doncaster, DN4 0RS, following an application received from the Trading Standards responsible authority under the Licensing Act 2003.

The review was brought before the Sub-Committee on the grounds of the Prevention of Crime and Disorder and Public Safety licensing objectives. A summary of the application was attached as Appendix B to the report.

Representations in support of the application for review had been received from South Yorkshire Police and Doncaster’s Planning authority, responsible authorities under the Licensing Act 2003. The representations, together with supporting evidence from the applicant, which did not form part of the public report, but as required by law, had been provided, to the Premises Licence Holder and to the Members of the Licensing Sub-Committee. Copies of which were attached at Appendix F to the report.

Trading Standards had indicated that a copy of the application for review had been sent to the Premises Licence Holder and Responsible Authorities.

The Sub-Committee Members, the Premises Licence Holder and the Responsible Authorities had received the agenda prior to the meeting.

At the commencement of the hearing, the Chair made introductions and outlined the procedure to be followed.

The Licensing Officer introduced the report and outlined the salient points.

Representatives from the Trading Standards Authority addressed the Sub-Committee, made representations and answered questions. To support the Trading Standards application for a review of the premises licence, the Sub-Committee was asked to observe seized goods of cigarettes and tobacco as part of the representations.

The Premises Licence Holder was in attendance at the meeting, made representations and answered questions.

All parties were then asked to leave the room whilst the Sub-Committee deliberated on the Application and reached a decision in private.

The Sub-Committee considered the application for a Review of the Premises Licence for 'Simply the Best', 132 Warmsworth Road, Balby, Doncaster, DN4 0RS and having taken into account the written representations made and the evidence presented today, the steps that were appropriate to promote the Licensing Objectives, the Home Office Guidance, and the Council's Statement of Licensing Policy, RESOLVED to Revoke the licence.

The Sub-Committee made the decision for the following reasons:-

Trading Standards say the Premises Licence Holder is not promoting the licensing objectives specifically Crime and Disorder and Public Safety. Trading Standards say this case relates to mainly the sale of illicit tobacco, which do not have the correct safety features, nor have the correct duty paid on them.

Trading Standards say they received a complaint that illicit tobacco was being sold from the premises and following a search on 29th August 2018, found illicit tobacco in the premises. The Sub-Committee therefore believes that the Premises Licence Holder was selling illicit tobacco from the premises. The Sub-Committee has noted the tobacco did not bear the correct health warnings, nor the correct duty markings. Also at the search, high strength lager was found in the storeroom. Trading Standards believe this was being sold and the Sub-Committee agrees. The Sub-Committee therefore believes that this is in breach of the licence conditions.

The Sub-Committee was most concerned that the Premises Licence Holder, when he purchased the business, which he says was in or around April/May 2018, he had very little understanding of the concept of a personal or premises licence or their relevance. The Premises Licence Holder states he was the only person running the shop with occasional assistance from a friend. The Premises Licence Holder was asked what his understanding was of the 4 Licensing Objectives. The Premises Licence Holder confirmed he thought there were 4, but was unable to confirm what they were, only giving a limited understanding of their importance to an alcohol licence. The Sub-Committee are therefore concerned that the premises has been trading irresponsibly and cannot have been promoting the Licensing Objectives. When the Sub-Committee asked about the illicit sale of tobacco, the Premises Licence Holder said he knew it was illegal and therefore he knew that the premises would be trading outside the relevant statutory provisions. The Sub-Committee believes that the Premises Licence Holder was selling illicit tobacco from at least when he took over the business. The Premises Licence Holder said that the reason he was selling the illicit tobacco was for financial reasons, even though he knew it was illegal.

The Sub-Committee have considered at length whether there are any other sanctions, other than revocation, that would be appropriate, but noting the Statutory guidance that states the sale and storage of smuggled tobacco should be taken particularly seriously and the fact the Premises Licence Holder has been trading irresponsibly, and has sold illicit tobacco at another premises. The Sub-Committee have no confidence that any conditions or other sanction will ensure that this will prevent the premises from trading irresponsibly, and therefore undermining the licensing objectives.

CHAIR: _____

DATE: _____

This page is intentionally left blank

DONCASTER METROPOLITAN BOROUGH COUNCIL

LICENSING SUB-COMMITTEE

WEDNESDAY, 5TH DECEMBER, 2018

A MEETING of the LICENSING SUB-COMMITTEE was held at the COUNCIL CHAMBER - CIVIC OFFICE on WEDNESDAY, 5TH DECEMBER, 2018, at 9.30 am.

PRESENT:

Chair - Councillor Ken Keegan

Councillors Steve Cox, David Nevett and Frank Tyas.

- 1 To consider the extent , if any, to which the public and press are to be excluded from the meeting.

RESOLVED that as there was exempt information protected by the Data Protection Legislation, any discussions relating to the exempt appendix would be held in private session.

- 2 Declarations of interest, if any.

There were no declarations made at the meeting.

- 3 Application for a Review of an Existing Premises Licence - Bargain Beers, 248 Balby Road, Balby, Doncaster, DN4 0QH

As the Licence Holder was not in attendance at the outset of the meeting, the Committee decided to adjourn the proceedings at 9.35 am for a period of 10minutes to reconvene at 09.45 am, to allow telephone contact to be made with the Licence Holder to allow him the opportunity to attend the hearing.

- 4 Adjournment of Meeting

RESOLVED that the meeting stand adjourned from 9.35 until 9.45 in order to allow the Licensing Officer to contact the licence holder and ascertain if it was their wish to attend the meeting.

- 5 Reconvening of Meeting

The meeting reconvened at 9.45 am.

- 6 Application for a Review of an Existing Premises Licence - Bargain Beers, 248 Balby Road, Balby, Doncaster, DN4 0QH

The Sub Committee considered an application for a review of an existing premises licence for Bargain Beers, 248 Balby Road, Balby,

The review was brought before the Sub-Committee on the grounds of 'Crime and Disorder' and 'Public Safety' Licensing objectives. A summary of the application was attached at Appendix B to the report.

The Sub-Committee noted that the Licence Holder was not in attendance at the meeting despite having had adequate notification of the hearing in the form of the initial application to review the licence, a notification outside the shop of the review, a notice of hearing and the agenda papers. Furthermore, a phone call was also made at the meeting to try to determine the Premises Licence Holder's whereabouts. Although no contact was made with the Licence Holder at this point, the officer informed the Committee that another Council officer had informed them that they had spoken to Mr Mahmood earlier in the week, and he had indicated it was likely he would not be attending. The Committee were advised of all the options open to them, and decided that it was in the public interest to allow the hearing to go ahead as the individuals concerned had been given many opportunities and notice to attend and the process had been clear and transparent throughout.

Representations from South Yorkshire Police and Doncaster Council's Enforcement Team were attached at Appendix F to the report.

The Sub-Committee Members, Premises Licence Holder and the Responsible Authorities had received the agenda prior to the meeting.

At the commencement of the meeting, the Chair made introductions and outlined the procedure to be followed.

Representatives from Trading Standards and the Enforcement Team addressed the Committee and answered questions.

All parties were then asked to leave the room whilst the Sub-Committee deliberated on the application and reached a decision.

RESOLVED that the Licensing Sub Committee considered the application for a Review of the Premises Licence for Bargain Beers, 248, Balby Road, Balby, Doncaster and have taken into account the written representations made and the evidence presented, the steps that are appropriate to promote the Licensing Objectives, the Home Office Guidance and the Statement of Licensing Policy and decided to revoke the licence.

The Sub Committee made the decision for the following reasons:-

Trading Standards say the Premises Licence Holder (PLH) was not promoting the licensing objectives, and specifically crime and disorder and public safety. Trading Standards stated this case related mainly to the sale of illicit tobacco that does not have the correct packaging, which is in breach of safety regulations making them unsafe, which impacts on the public safety, nor had the correct duty paid on them, which is a criminal offence.

The Committee accepts what Trading Standards state, in that the premises were selling illicit tobacco as on 10th September 2018 and 25th September 2018, tobacco that does not meet the correct packaging was sold. The Committee believes this was smuggled tobacco. In addition, on a further visit a

rucksack was found, containing various types of cigarettes of which most, if not all, appeared to be smuggled. The Committee note that the PLH was sent a warning letter about the consequences of selling smuggled tobacco but appeared to have taken no action to ensure compliance with the relevant statutory provisions. The Committee therefore believes that illicit tobacco was being sold from the premises. The Committee have noted the PLH seems to be completely unaware of activities taking place in the premises and therefore cannot be assured that the PLH is ensuring that the licensing objectives are being promoted.

The Committee also note that the PLH has failed to ensure his licence was being operated in accordance with the conditions on the licence, in that the CCTV was not in operation and neither was there a refusals book.

The Committee have noted that the premises has failed to take appropriate action in relation to waste accumulation resulting in Environmental Health needing to take action. The Committee believes that this is a public safety issue and as such, the PLH's failures are undermining the licensing objectives.

The Committee believes the PLH who is also the Designated Premises Supervisor (DPS) has no control over the premises and further that the premises have been trading irresponsibly. The Committee have noted the Home office guidance that notes that the sale and storage of smuggled tobacco should be taken particularly seriously. The Committee has no confidence any conditions or other sanction will ensure that this will prevent the premises from trading irresponsibly and therefore undermining the licensing objectives.

CHAIR: _____

DATE: _____

This page is intentionally left blank

Public Document Pack

DONCASTER METROPOLITAN BOROUGH COUNCIL

LICENSING SUB-COMMITTEE

MONDAY, 10TH DECEMBER, 2018

A MEETING of the LICENSING SUB-COMMITTEE was held in the COUNCIL CHAMBER, CIVIC OFFICE on MONDAY, 10TH DECEMBER, 2018, at 9.30 am.

PRESENT:

Chair - Councillor Ken Keegan

Councillors Steve Cox, Charlie Hogarth and David Nevett.

1 Declarations of interest, if any.

There were no declarations of interest made at the meeting.

2 Minutes of the Licensing Sub-Committee Meeting held on 16th November, 2018.

RESOLVED that the minutes of the meeting of the Licensing Sub-Committee held on Friday, 16th November, 2018 be approved as a correct record and signed by the Chair.

3 Application for a Review of an Existing Premises Licence - Lila Mini Market, 7 Bass Terrace, Thorne Road, Doncaster DN1 2HZ.

The Sub-Committee considered an application for the review of an existing premises licence in respect of Lila Mini Market, 7 Bass Terrace, Thorne Road, Doncaster DN1 2HZ. The procedure for considering the application was set out in Appendix A.

The Sub-Committee Members, the Applicant (the Trading Standards Service) the Premises Licence Holder, the Representative acting for the Premises Licence Holder and Responsible Authorities, had received the agenda prior to the meeting.

Representations from South Yorkshire Police in support of the review were attached at Appendix F to the report; the information therein was not for publication at it contained personal information protected by the Data Protection Legislation, which was not required to be published in accordance with the Licensing Act, 2003

Subsequent to the dispatch of the agenda papers, additional information from the Applicant had been circulated to Members of the Sub-Committee and the Responsible Authorities representative, prior to the hearing; the information therein was not for publication at it contained personal information protected by the Data Protection Legislation, which was not required to be published in accordance with the Licensing Act, 2003.

At the commencement of the hearing, the Chair made introductions and outlined the procedure to be followed.

Representatives from the Trading Standards Service (the Applicant) were in attendance at the meeting.

The Premises Licence Holder and Representative acting for the Premises Licence Holder, were not in attendance at the meeting.

The Licensing Officer introduced the report and outlined the salient points. Prior to further representations being made, the Licensing Officer also outlined that he had received a request from the Representative acting for the Premises Licence Holder, Mr Nick Semper from Semper Fidelis Consultancy, for the hearing to be adjourned to a future date to allow the Premises Licence Holder's Representative adequate time to consider and assimilate the contents the documents served.

The Council's Solicitor advising the Sub-Committee, made reference to the Council's rules of procedure for Licensing Hearings and the Licensing Act 2003 (Hearings) Regulations 2005, and clarified the procedure and options available to the Sub-Committee. Subsequently, the Sub-Committee decided that it was not in the public interest to allow the hearing to proceed as the Premises Licence Holder's Representative had not been given sufficient opportunity and notice to assimilate the contents of the documents served. It was therefore Moved and Seconded that the Sub-Committee meeting stand adjourned until 9.30 a.m. on Monday, 7th January, 2019, to allow the Premises Licence Holder's Representative the opportunity to prepare for the hearing.

RESOLVED that the meeting stand adjourned until 9.30 a.m. on Monday, 7th January, 2019.

CHAIR: _____

DATE: _____

Public Document Pack

DONCASTER METROPOLITAN BOROUGH COUNCIL

LICENSING SUB-COMMITTEE

MONDAY, 7TH JANUARY, 2019

A RECONVENED MEETING of the LICENSING SUB-COMMITTEE was held in the COUNCIL CHAMBER, CIVIC OFFICE on MONDAY, 7TH JANUARY, 2019, at 9.30 am.

PRESENT:

Chair - Councillor Ken Keegan

Councillors Steve Cox, Charlie Hogarth and David Nevett.

1 TO CONSIDER THE EXTENT , IF ANY, TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM THE MEETING

RESOLVED that as there was restricted information protected by the Data Protection Legislation, any discussions relating to Appendices F and G to the report, could be held in private session.

2 DECLARATIONS OF INTEREST, IF ANY

There were no declarations made at the meeting.

3 APPLICATION FOR A PREMISES LICENCE - APPLICATION FOR A REVIEW OF AN EXISTING PREMISES LICENCE - LILA MINI MARKET, 7 BASS TERRACE, THORNE ROAD, DONCASTER DN1 2HZ (Minute No.3 - 10th December, 2018)

Further to the above Minute, the Sub-Committee considered an application for the review of an existing premises licence in respect of Lila Mini Market, 7 Bass Terrace, Thorne Road, Doncaster, DN1 2HZ, following an application received from the Trading Standards responsible authority under the Licensing Act, 2003.

The review was brought before the Sub-Committee on the grounds of the Prevention of Crime and Disorder and Public Safety licensing objectives. A summary of the application was attached at Appendix B to the report.

Representations from South Yorkshire Police in support of the review, together with further supporting information from Trading Standards were attached to the report at Appendices F and G respectively, which were not for publication as they contained personal information protected by the Data Protection Legislation, which was not required to be published in accordance with the Licensing Act, 2003.

Subsequent to the dispatch of the agenda papers, additional information in respect of photographs of the outside of the premises from the representative acting on behalf of the Premise Licence Holder, had been circulated as part of the Premise Licence Holder representation to Members of the Sub-Committee, prior to the hearing.

At the commencement of the hearing, the Chair welcomed all parties to the meeting, made introductions and outlined the procedure to be followed.

The Licensing Officer introduced the report and outlined the salient points in relation to the application.

A representative from the Trading Standards responsible Authority addressed the Sub-Committee, made representations and answered questions. To support the Trading Standards application for a review of the premises licence, the Sub-Committee was asked to observe seized goods of illicit tobacco as part of the representations. In addition, during the presentation and with the agreement of all parties, copies of invoices were circulated at the meeting for Members' information.

The Premises Licence Holder and representatives acting on behalf of the Premises Licence Holder, were in attendance at the meeting, made representations and answered questions.

All parties were then asked to leave the room whilst the Sub-Committee deliberated on the Application and reached a decision.

4. DURATION OF MEETING

RESOLVED that in accordance with Council Procedure Rule 33.1, the Sub-Committee having sat continuously for three hours, continued to consider the application.

The Sub-Committee considered the application for a Review of the Premises Licence for Lila Mini Market, 7 Bass Terrace, Thorne Road, Doncaster DN1 2HZ, and having taken into account the written representations made and the evidence presented today, the steps that were appropriate to promote the Licensing Objectives, the Home Office Guidance, and the Council's Statement of Licensing Policy, RESOLVED to revoke the licence.

The Sub Committee made the decision for the following reasons:-

On 19th April 2018, the premises failed a test purchase of smuggled tobacco. It was submitted this was the one and only time this had occurred. The Sub-Committee noted that as well as this failed test purchase, that on 29th June an inspection found that the EPOS till system showed tobacco sales at a lower than expected value which leads the Sub-Committee to believe the ongoing sales of smuggled tobacco. The Sub-Committee were asked to consider the reason for this was that the premises had special offers on tobacco. The Sub-Committee does not believe this to be the case.

Trading Standards submitted that the CCTV was not in operation in accordance with the license conditions and this was accepted by the Premise Licence Holder. That being the case, it must be the premises were selling alcohol without the CCTV in operation in breach of the licence. The Sub-Committee was told that it was not until 6th December 2018 that the CCTV was finally operating in accordance with the conditions. Upon questioning, the Premise Licence Holder seemed to have no knowledge of the conditions on the licence and as the CCTV was not in operation, the Sub-Committee believes that the Premise Licence Holder was not operating the licence in accordance with the required conditions. In addition, it was admitted by the Premise Licence Holder that the premises were operating without a refusals book and neither were there any records of staff training. The Premise Licence Holder also admitted he was only in the premises 2-3 times a week and had not had the appropriate level of control over the premises. The Sub-Committee believes that these

are examples of poor management and are therefore, a direct reflection of poor practice and policy, and the Sub-Committee has found that the premises are trading irresponsibly and consider that there are no other steps that could be taken to ensure the licensing objectives are being promoted.

The Sub-Committee believes the Premise Licence Holder who is also the Designated Premises Supervisor has no control over the premises and further that premises have been trading irresponsibly. The Sub-Committee has noted the Home Office guidance which notes that the sale and storage of smuggled tobacco should be taken particularly seriously. The Sub-Committee has no confidence any conditions or other sanction will ensure that this will prevent the premises from trading irresponsibly and therefore, undermining the licensing objectives.

CHAIR: _____

DATE: _____

This page is intentionally left blank



Doncaster Council

Report

To the Chair and Members of the

LICENSING SUB-COMMITTEE

Licensing Act 2003 – Application for a New Premises Licence.

Mexborough Business Centre, College Road, Mexborough, Doncaster, S64 9JP

EXECUTIVE SUMMARY

1. To request that members of the Sub-Committee determine the application for a new premises licence in respect of Mexborough Business Centre, College Road, Mexborough, Doncaster, S64 9JP. The procedure for considering the application is set out at Appendix A.

RECOMMENDATIONS

2. It is recommended that the Sub-Committee determine this application having regard to the representations made and the evidence before it.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER

3. The Licensing Act 2003 requires the Licensing Authority to exercise its obligations on licence applications which are the subject of representations.

BACKGROUND

4. The premises concerned are currently a business centre also providing function space for events including exhibitions and public information events.
5. The original application for a new premises licence sought to permit licensable activities including the sale of alcohol, late night refreshment and regulated entertainment between 08.00 and 02.00, 7 days a week.
6. To prevent representations from South Yorkshire Police and Environmental Health, the applicant has agreed to reduce the terminal hour for the sale of alcohol to 01.30 and to place additional conditions on the licence, should it be granted.
7. The applicant has also reduced the trading hours of the premises from 2.00am

to midnight Monday to Thursday, in an attempt to mediate with objectors.

8. A summary of the application, including the reduced hours and additional conditions is attached as Appendix B to this report.
9. A location plan of the premises is attached at Appendix C.
10. A copy of the application is attached at Appendix D.
11. Under the Licensing Act 2003, statutory guidance issued under section 182 of the Act and the Licensing Authority's statement of Licensing Policy, any licensing application under the Act in respect of which representations have been made to the Licensing Authority and which have not been withdrawn or resolved by mediation fall to be determined by the Licensing Sub-Committee having regard to the evidence before it.
12. The agreements between the applicant, South Yorkshire Police and Environmental Health – to reduce the hours for the sale of alcohol and to place additional conditions on the licence, should it be granted are attached as Appendix E.
13. The applicant has written to the objectors in an attempt to mediate. A copy of this letter which include a reduction in trading hours Monday to Thursday, is attached as Appendix F.
14. Six relevant Representations regarding the application have been received from neighbouring residents which relate to one or more of the four licensing objectives. The representations, which do not form part of the public report, but as required by law, have been provided to the applicant and to the members of the Licensing Sub-Committee as Appendix G.
15. A copy of the application has been sent to each of the Responsible Authorities. Details of the application have been published on the Council website.

OPTIONS CONSIDERED

16. The Licensing Act 2003 requires the Licensing Authority to exercise its obligations on licence applications, which are the subject of representations and therefore no other option other than to hold a hearing can be considered.
17. Where the Licensing Authority considers that action under its statutory powers is appropriate, it may take any of the following steps:
 - Grant the licence subject to conditions which are consistent to the operating schedule, modified to such extent as the authority considers necessary for the promotion of the licensing objectives, and those conditions which are mandatory.
 - To exclude from the scope of the licence any of the licensable activities to which the application relates.
 - To refuse to specify a person in the licence as the premises supervisor.
 - To reject the application.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

18.

	Outcomes	Implications
	<p>Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> • Better access to good fulfilling work • Doncaster businesses are supported to flourish • Inward Investment 	<p>It is recognised that licensed premises are, quite often, businesses and places of employment.</p> <p>The Licensing Committee/Sub-Committee, subject to the general principles set out in the Council's Statement of Licensing Policy and the overriding need to promote the 4 licensing objectives, will have regard to this outcome when making licensing decisions.</p> <p>The licensing objectives are:</p> <ol style="list-style-type: none"> 1. Prevent crime and disorder 1. Prevent public nuisance 2. Public safety 3. Protection of children from harm
	<p>Doncaster Living: Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster Clean • Building on our cultural, artistic and sporting heritage 	<p>The Licensing Committee/Sub-Committee, subject to the general principles set out in the Council's Statement of Licensing Policy and the overriding need to promote the 4 licensing objectives (see above), will have regard to this outcome when making licensing decisions.</p>
	<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school 	<p>The Licensing Committee/Sub-Committee, subject to the general principles set out in the Council's Statement of Licensing Policy and the overriding need to promote the 4 licensing objectives (see above), will have regard to this outcome</p>

	<ul style="list-style-type: none"> • Many more great teachers work in Doncaster Schools that are good or better Learning in Doncaster prepares young people for the world of work 	when making licensing decisions.
	<p>Doncaster Caring: Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes 	The Licensing Committee/Sub-Committee, subject to the general principles set out in the Council's Statement of Licensing Policy and the overriding need to promote the 4 licensing objectives (see above), will have regard to this outcome when making licensing decisions.
	<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and delivering value for money • A co-ordinated, whole person, whole life focus on the needs and aspirations of residents • Building community resilience and self-reliance by connecting community assets and strengths • Working with our partners and residents to provide effective leadership and governance 	The Licensing Committee/Sub-Committee, subject to the general principles set out in the Council's Statement of Licensing Policy and the overriding need to promote the 4 licensing objectives (see above), will have regard to this outcome when making licensing decisions.

RISKS AND ASSUMPTIONS

19. There are no risks or assumptions other than those referred to in the Legal Implications below.

LEGAL IMPLICATIONS [Officer Initials HW Date 15/11/18]

20. The Licensing Authority must ensure it complies with its obligations under the Licensing Act 2003 and associated Regulations which includes, but is not limited to the following:-

In considering an application, the committee must have regard to the 4 licensing

objectives (Prevent crime and disorder, Prevent public nuisance, Public safety, Protection of children from harm), take into account of the statutory guidance issued by the Home Office and the Council's statement of licensing policy. The committee shall consider the application in accordance with both the Licensing Act 2003 and the Licensing Act 2003 (Hearings) Regulations 2005, and amending secondary legislation. The committee must make its decision based on evidence submitted in accordance with the legislation and give reasons for reaching its decision.

The 2005 Regulations also set out the pre-hearing requirements including to whom notice of hearings and details of the representations received must be sent. The report confirms we have complied with the statutory requirements.

An appeal against the decision of the licensing authority may be made to the Magistrates' Court.

Legal advisors shall be present at the hearing to give specific legal advice.

FINANCIAL IMPLICATIONS [Officer R Taylor - Standard Implications Agreed 2/3/18]

21. The costs associated with applications of this nature and their determinations are met from fees paid to the Council by applicants for Authorisations/Licences under the Licensing Act 2003 and there are no further financial considerations.

HUMAN RESOURCES IMPLICATIONS [Officer D Knapp - Standard Implications Agreed 14/2/2018]

22. There are no human resource implications to this type of report.

TECHNOLOGY IMPLICATIONS [Officer P Ward – Standard Implications Agreed 19/2/18]

23. There are no specific technology implications in regards to this type of report. The Northgate M3 system is used to process the application and record the outcome of the decision.

HEALTH IMPLICATIONS [Officer R Suckling – Standard Implications Agreed 12/2/2018]

24. The Director of Public Health must be fully notified of applications and is entitled to make representations to the licensing authority in relation to the application for the grant, variation or review of a premises licence. These representations must still be considered 'relevant' and relate to one or more of the licensing objectives.
25. Such representations can potentially be made on the grounds of all four licensing objectives. Perhaps the most obvious example is where drunkenness leads to accidents and injuries from violence, resulting in attendances at emergency departments and the use of ambulance services. Some of these incidents will be reported to the police, but many will not. Such information will

often be relevant to the public safety and crime and disorder objectives.

26. There is also potential for health bodies to participate in the licensing process in relation to the protection of children from harm. This objective not only concerns the physical safety of children, but also their moral and psychological wellbeing. In addition to the responsible authority whose functions relate directly to child protection, the Director of Public Health may also have access to relevant evidence to inform representations about child protection matters. These representations may include, amongst other things, the use of health data about the harms that alcohol can cause to underage drinkers. Where a responsible authority, or other person, presents evidence to the licensing authority linking specific premises with harms to children (such as ambulance data or emergency department attendances by persons under 18 years old with alcohol-related illnesses or injuries) this evidence should be considered, and the licensing authority should also consider what action is appropriate to ensure this licensing objective is effectively enforced. In relation to applications for the grant of a licence in areas where evidence is presented on high levels of alcohol-related harms in persons aged under 18, it is recommended that the licensing authority considers what conditions may be appropriate to ensure that this objective is promoted effectively.

EQUALITY IMPLICATIONS [DDS 21/01/2019]

27. Decision makers must consider the Council's duties under the Public Sector Equality Duty at s149 of the Equality Act 2010. The duty requires the Council, when exercising its functions, to have 'due regard' to the need to eliminate discrimination, harassment and victimisation and other conduct prohibited under the act, and to advance equality of opportunity and foster good relations between those who share a 'protected characteristic' and those who do not share that protected characteristic. There are no specific equality implications arising from this report. However, any activities arising from this report will need to be the subject of separate 'due regard' assessments.

CONSULTATION

28. In addition to the advertising requirements, copies of the application form have been served on all relevant Responsible Authorities referred to in Section 13 of the Licensing Act 2003. These are:

- Doncaster Council – Environmental Protection - Enforcement
- Doncaster Council - Health & Safety Enforcement
- Doncaster Council – Licensing Authority
- Doncaster Council - Planning Services
- Doncaster Council - Trading Standards
- Doncaster Safeguarding Children Board
- Doncaster Council - Public Health
- Home Office - Immigration Enforcement
- South Yorkshire Fire and Rescue Authority
- South Yorkshire Police

BACKGROUND PAPERS

29. Doncaster Council's Statement of Licensing Policy 2016

30. Home Office Guidance issued under section 182 of the Licensing Act

REPORT AUTHOR & CONTRIBUTORS

David Smith, Licensing Officer
Telephone: 01302 862546
Email: david.smith@doncaster.gov.uk

Peter Dale
Director of Regeneration and Environment

DONCASTER METROPOLITAN BOROUGH COUNCIL

**LICENSING ACT 2003 – Hearing Procedure
LICENSING ACT 2003 (HEARINGS) REGULATIONS 2005**

1. Meaning of Expressions used in this Document

<i>“the Act”</i>	- Licensing Act 2003
<i>“the Regulations” or any particular reference to a “Regulation”</i>	- The Licensing Act 2003 (Hearings) Regulations 2005
<i>“the Authority”</i>	- Doncaster Metropolitan Borough Council, in its capacity as the relevant licensing authority under the Act, or where the context so admits the Committee
<i>“the Committee”</i>	- the Sub-Committee of the Authority’s Licensing Committee constituted under the Act to determine the matter before it
<i>“the Chair”</i>	- the member of the Committee appointed to act as Chairperson of the Committee
<i>“the Applicant”</i>	- the party making the application e.g. the licence/certificate holder or prospective holder, or the party seeking a review
<i>“responsible authorities”</i>	- the public or other bodies described in the Act as “responsible authorities” and who have made representations
<i>“party”</i>	- means person(s) to whom notice of hearing is to be given (including their representatives) and “party” and “parties” shall be construed accordingly

2. Rights of attendance, assistance and representation at hearings

- (a) A party may attend the hearing and may be assisted or represented by any other person. There is no requirement that a party's representative is legally or otherwise professionally qualified.
- (b) The hearing shall take place in public, unless the Authority decides to exclude the public from all or part of the hearing because it considers that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing taking place in public. A party and any person assisting or representing a party, may be treated as a member of the public.
- (c) The Authority may exclude from a public hearing any person attending who acts in a disruptive manner, and refuse to re-admit that person, or impose conditions on his/her re-admission. Any such excluded person may, before the end of the hearing, submit to the Authority in writing any such information that he/she would have been entitled to give orally.
- (d) The Authority may dispense with a hearing if all of the persons required by the Act agree that a hearing is unnecessary, have given notice to the Authority that they consider a hearing to be unnecessary, and the Authority have given notice to all parties that the hearing has been dispensed with.
- (e) The Authority has the power to consider adjournments and an extension of time limits provided for within the Regulations on the basis it is in the public interest to do so. When a request for an adjournment or an extension of time is received the request is referred to the Chair for agreement provided the request can be accommodated in the statutory time frame. If this is not possible the matter shall be determined by the Committee at the prelisted hearing.

3. Non-attendance of a party at the hearing

- (a) If a party has informed the Authority that he/she does not intend to attend the hearing, or be represented at the hearing, the hearing may proceed in his/her absence.
- (b) If a party who has not so notified the Authority does not attend either in person or by his/her representative, the Authority shall adjourn the hearing to a specified date if it considers it in the public interest to do so, but it shall otherwise proceed with the hearing in that party's absence.
- (c) Where the hearing proceeds in the absence of a party, the Authority shall consider the application, representations or notice made by that party.
- (d) Where the hearing is adjourned, the Authority shall forthwith, notify the parties of the date, time and place to which the hearing has been adjourned.

4. Procedure at the Hearing

The hearing shall take the form of a discussion led by the Authority. The following procedure is intended to give form to such a discussion to ensure that all parties are able to put their case. Each party shall have equal maximum time in which to address the Committee. The Committee may take into account documentary or other information provided by a party before the hearing, or with the consent of all other parties at the hearing. The Committee may change the procedure in individual cases, upon the application of a party, or upon its own motion, if it considers it necessary to properly determine the business before it.

- (a) At the commencement of the hearing, the Chair will make introductions and establish that all parties understand the procedure to be followed. The Committee will then receive and determine any application that a party may wish to make to permit another person to appear at the hearing, and any application that any party wishes to make to vary the following order of addresses.
- (b) The Applicant may then address the Committee and provide any further information that the Authority have requested. At the conclusion of the Applicant's address, members of the Committee may ask the Applicant questions. Following questions by Committee members, any other party that wishes to question the Applicant may request permission to do so. If granted, the party or parties receiving permission may question the Applicant.
- (c) Other parties entitled to address the Committee or given permission to do so under paragraph (a) above, may then do so; and also provide to the Committee any information that the Authority have requested. Following the address, the members of the Committee may question the party addressing the Committee. Following any Committee questions, any other party wishing to question the party that has addressed the Committee may seek the Committee's permission to do so. If granted, the party or parties receiving permission may question the Applicant.

Order of Addresses under paragraph (c)

Subject to any direction given by the Committee under paragraph (a) above, the order of addresses by other parties, under paragraph (c) above, shall be:-

- [1] Any representative of a "responsible authority" (as defined in the Act)
- [2] Any other party opposing the Applicant
- [3] Any other party not falling within category [1] or [2] above, or category [4] below
- [4] Any other party supporting the Application

Permission to question or cross-examine the Applicant or other party

A party may question any other party appearing if given permission by the Authority.

The Committee will determine any application by a party to question another party on its merits.

Cross examination shall not be permitted unless the Authority considers that cross examination is required for it to consider the representations, application or notice, as the case may require.

The Committee shall determine any application by one party to permit cross examination of another on its merits.

Normally, permission will be given to one party to question or cross-examine another, only where:-

- (i) a material fact put forward by one party is disputed by another party and the dispute can be properly determined, only if cross examination is permitted; or
- (ii) the question that one party wishes to put to the other is non-contentious and is for the purpose of clarification only.

5. The Committee's Deliberations and Determination

- (a) The Authority considers that normally, it will be in the public interest that the deliberations of the Committee are conducted in the presence of the note taker and legal adviser only, unless an application is made by any party present for these to be conducted in public. If any such application is made, the Committee shall determine such application. The function of the legal adviser shall be to advise the Committee on points of law and procedure only.
- (b) Subject to paragraph (a) above, the Chair shall formally exclude the public including, the parties and their representatives from the meeting under Regulation 14(2), to enable the Committee to deliberate. All persons required to vacate the room during the deliberations shall be required to take all their personal belongings out of the room except as may be directed by the Committee.
- (c) If during its deliberations, the Committee require any further information from any party in order to assist in its deliberations, the Chair shall reconvene the public hearing for the purpose of attempting to secure that further information.
- (d) Following the Committee's deliberations, the public shall be re-admitted to the hearing, whereupon the Chair shall announce the determination of the Authority, where the provisions of the Act or the Regulations require a determination to be made at the conclusion of the hearing or otherwise where the Committee is unable to announce its determination.

- (e) Following the announcement of any determination of the application, representations or notice before the Committee, the hearing shall conclude.

6. Record of proceedings

A record of the hearing will be taken in a permanent and intelligible form. Any such record will be kept for a period of six years from the date that the application or review is finally determined (including any appeal or judicial review).

Name of Applicant: Mexborough Business Centre Ltd				
Name of Premises: Mexborough Business Centre				
Address: College Road, Mexborough, Doncaster, S64 9JP				
<u>Summary of Application: (as amended)</u>				
For full details please see copy of application at Appendix D.				
	Perform Play. Exhibit Film. Live Music. Recorded Music. Performance of Dance. Similar to Regulated Entertainment.	Late Night Refreshment.	Sale of Alcohol (On/Off).	Opening Hours.
	Indoors/Outdoors	Indoors/Outdoors	Licensed Area see plans	Whole of premises
Mon	08:00 - 0:00	23:00 - 0:00	08:00 - 23:30	08:00 - 0:00
Tues	08:00 - 0:00	23:00 - 0:00	08:00 - 23:30	08:00 - 0:00
Wed	08:00 - 0:00	23:00 - 0:00	08:00 - 23:30	08:00 - 0:00
Thur	08:00 - 0:00	23:00 - 0:00	08:00 – 23:30	08:00 - 0:00
Fri	08:00 - 02:00	23:00 - 02:00	08:00 - 01:30	08:00 - 02:00
Sat	08:00 - 02:00	23:00 - 02:00	08:00 - 01:30	08:00 - 02:00
Sun	08:00 - 02:00	23:00 - 02:00	08:00 - 01:30	08:00 - 02:00
Non Standard Timings:				
None				

Reduced hours and additional conditions agreed with South Yorkshire Police

Sale of alcohol will be reduced by 30 min to allow a drinking up time.

Additional Licensing conditions:-

1. CCTV system to be fitted, maintained and in use at all times whilst the premises are open. The CCTV images will be stored for 28 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder. Members of the management team will be trained in the use of the system.

2. The Challenge 25 scheme must be implemented by all sales and delivery staff at the points of taking the order and delivery. The scheme must include the

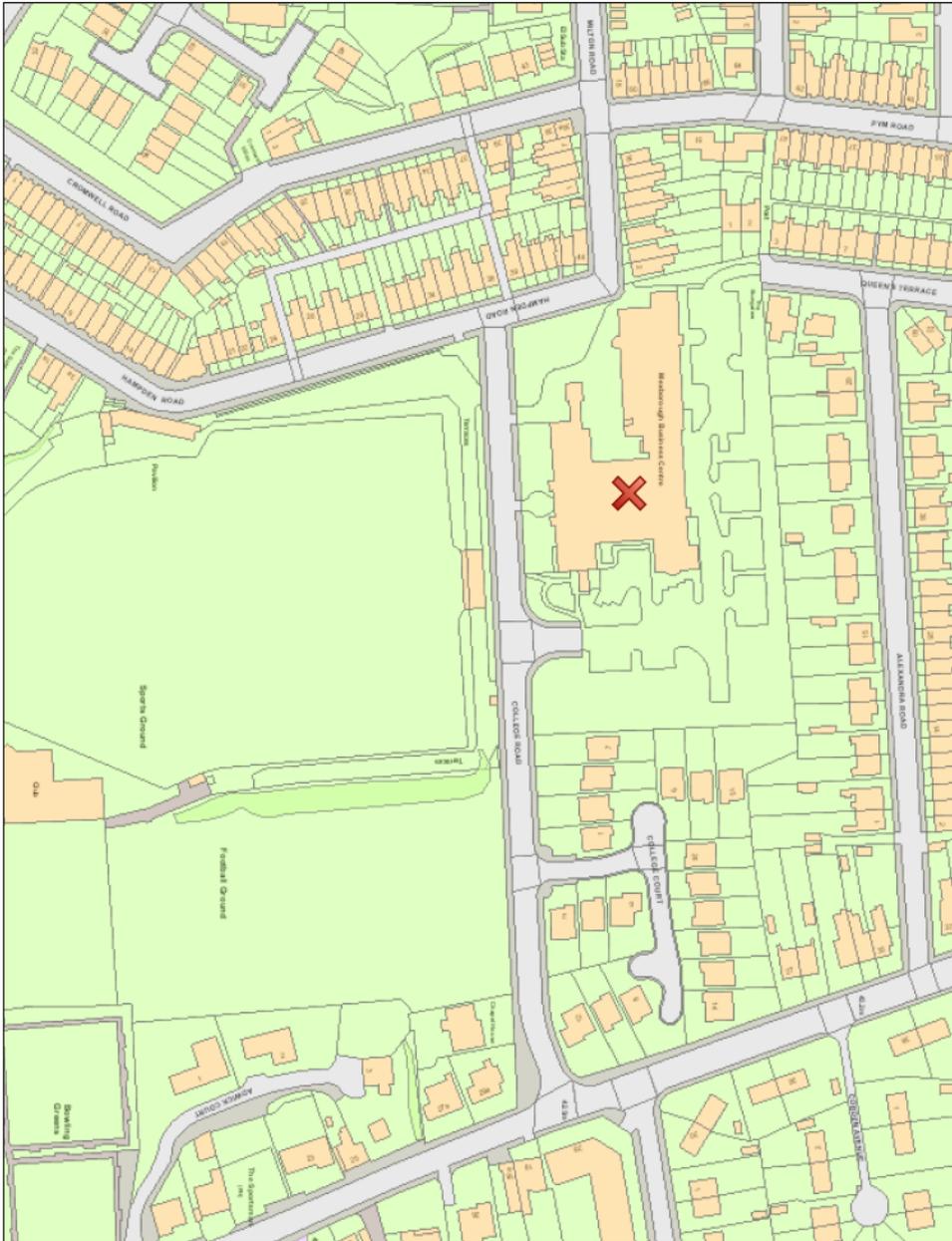
maintenance of refusals records, staff training records and the display of signage at the points of sale.

3. Staff will receive training on matters concerning underage sales, drugs policies, and operating procedures. Records of such training will be kept and made available for inspection of the authorities.
4. It is considered that for the nature of the operation door supervisors will not be required however, a risk assessment will be undertaken should unusual events takes place and if they consider it appropriate will employ the same.
5. It is considered that for the nature of the operation that the use of alternative drinking vessels will not be required however, a risk assessment will be undertaken should unusual events takes place and if they consider it appropriate will change to an alternative drinking vessel for the event.

Additional conditions agreed with Environmental Health

1. No amplified and non-amplified music, singing and speech arising from regulated entertainment shall be permitted in the outdoor areas after 23:00. This includes recorded and live music, musical instruments, films or any other entertainment.
2. There shall be no disturbance to any noise sensitive premise(s) from the use of any outdoor area. The outdoor area must not be used for drinking after 23.00 hours.
3. All external windows and doors must be kept closed during the regulated performing and playing of live and recorded amplified and non-amplified music and acoustic and amplified voice.
4. Noise from amplified and non-amplified music, singing and speech arising from regulated entertainment from the premises between 23:00 and 07:00, shall not be audible inside habitable rooms of noise sensitive properties in the vicinity.

Location Plan



(c) Crown copyright. License Number 100019782, 2007.
 (c) Copyright GeoInformation Group 1997, 2002, 2005 and 2007.



Doncaster
 Metropolitan Borough Council

Key :
 premises
 location

Notes :

Title : <Double-click here to enter title>

Completed By :
 arcjls

Reference :
 96c7c0795d67426ca247e86b821

Date :
 21/01/2019

Scale :
 1:1,775

This page is intentionally left blank



Doncaster
Application for a premises licence
Licensing Act 2003

For help contact

Telephone: 01302 737590

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes No

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

We are a Ltd company, a business centre also providing function space for various events including parties, weddings, exhibitions and public information events

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Events as described above (ie celebrations and similar activities) where alcohol will be sold and consumed within the business centre's main venue hall and bar area.

We will be applying for a late license that will be available to us 7 days a week. WE WILL BE HOLDING EVENTS ONLY OCCASIONALLY AND DUE TO THE SIZE OF OUR BUILDING THE NOISE LEVEL WILL BE MINIMAL.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of a play take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We are a Ltd company, a business centre also providing function space for various events including parties, weddings, exhibitions and public information events. The music will be amplified.

We will be applying for a late license that will be available to us 7 days a week. WE WILL BE HOLDING EVENTS ONLY OCCASIONALLY AND DUE TO THE SIZE OF OUR BUILDING THE NOISE LEVEL WILL BE MINIMAL.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the exhibition of films take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We are a Ltd company, a business centre also providing function space for various events including parties, weddings, exhibitions and public information events. The music will be amplified.

We will be applying for a late license that will be available to us 7 days a week. WE WILL BE HOLDING EVENTS ONLY OCCASIONALLY AND DUE TO THE SIZE OF OUR BUILDING THE NOISE LEVEL WILL BE MINIMAL.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

- Indoors
- Outdoors
- Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We are a Ltd company, a business centre also providing function space for various events including parties, weddings, exhibitions and public information events. The music will be amplified.

We will be applying for a late license that will be available to us 7 days a week. WE WILL BE HOLDING EVENTS ONLY OCCASIONALLY AND DUE TO THE SIZE OF OUR BUILDING THE NOISE LEVEL WILL BE MINIMAL.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes
- No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We are a Ltd company, a business centre also providing function space for various events including parties, weddings, exhibitions and public information events. The music will be amplified.

We will be applying for a late license that will be available to us 7 days a week. WE WILL BE HOLDING EVENTS ONLY OCCASIONALLY AND DUE TO THE SIZE OF OUR BUILDING THE NOISE LEVEL WILL BE MINIMAL.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Continued from previous page...

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We are a Ltd company, a business centre also providing function space for various events including parties, weddings, exhibitions and public information events. The music will be amplified.

Continued from previous page...

We will be applying for a late license that will be available to us 7 days a week. WE WILL BE HOLDING EVENTS ONLY OCCASIONALLY AND DUE TO THE SIZE OF OUR BUILDING THE NOISE LEVEL WILL BE MINIMAL.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

Reciting Poetry

Will this entertainment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We are a Ltd company, a business centre also providing function space for various events including parties, weddings, exhibitions and public information events. The music will be amplified.

We will be applying for a late license that will be available to us 7 days a week. WE WILL BE HOLDING EVENTS ONLY OCCASIONALLY AND DUE TO THE SIZE OF OUR BUILDING THE NOISE LEVEL WILL BE MINIMAL.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Continued from previous page...

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We are a Ltd company, a business centre also providing function space for various events including parties, weddings, exhibitions and public information events. The music will be amplified.

Continued from previous page...

We will be applying for a late license that will be available to us 7 days a week. WE WILL BE HOLDING EVENTS ONLY OCCASIONALLY AND DUE TO THE SIZE OF OUR BUILDING THE NOISE LEVEL WILL BE MINIMAL.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
 dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	Mexborough Business Centre
Street	College Road
District	
City or town	Mexborough
County or administrative area	South Yorkshire
Postcode	S64 9JP
Country	United Kingdom
Personal Licence number (if known)	
Issuing licensing authority (if known)	

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Not applicable

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

Appropriate signage and certificates on display

b) The prevention of crime and disorder

Appropriate door supervisor if required. CCTV. Appropriate signage

c) Public safety

We carry out Fire inspections annually. Fire alarm test weekly/monthly. Evacuation drills annually. Emergency lighting test monthly. Fire risk assessments recently carried out on the 10th of November 2017. Visits by South Yorkshire Fire & Rescue Authority.

d) The prevention of public nuisance

Appropriate door supervisor if required. CCTV. Appropriate signage

e) The protection of children from harm

Appropriate door supervisor if required. CCTV. Appropriate signage

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

* Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

* The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

* I am aware of the advertising requirements (newspaper and on the premises) as detailed in the guidance. With regard to the newspaper advert, you are advised not to advertise until you have received confirmation from the licensing authority that the application includes all the required information.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/doncaster/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

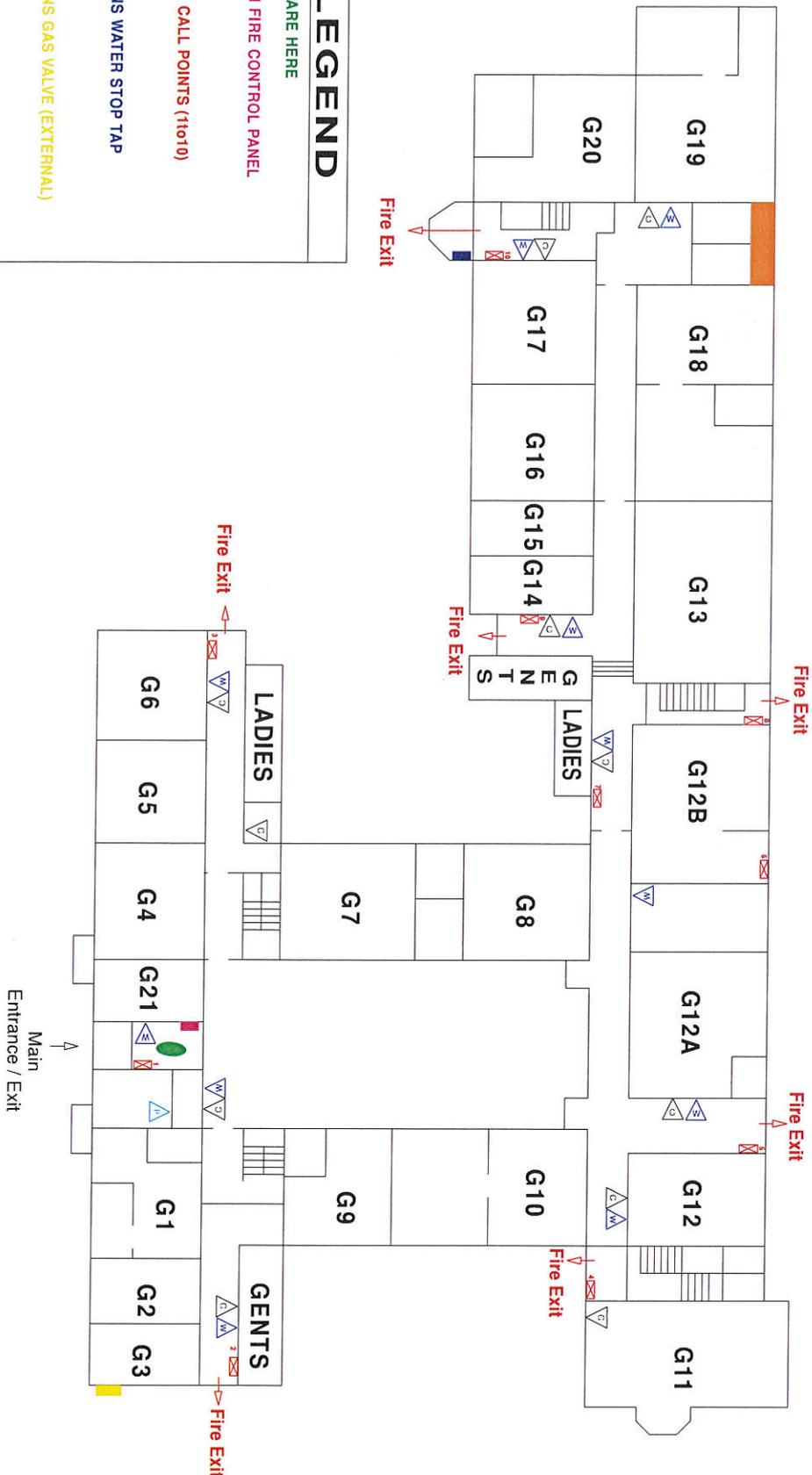
OFFICE USE ONLY

Applicant reference number	<input type="text" value="MBC06112018"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

This page is intentionally left blank

* KEY FOR ACCESS TO THE EXTERNAL GAS VALVE IS MARKED No 27 AND IS LOCATED IN THE KEY SAFE AT RECEPTION
 † KEY FOR ACCESS TO THE MAIN ELECTRICAL CUPBOARD IS MARKED 'ELECTRIC CUPBOARD' AND IS LOCATED IN THE KEY SAFE AT RECEPTION

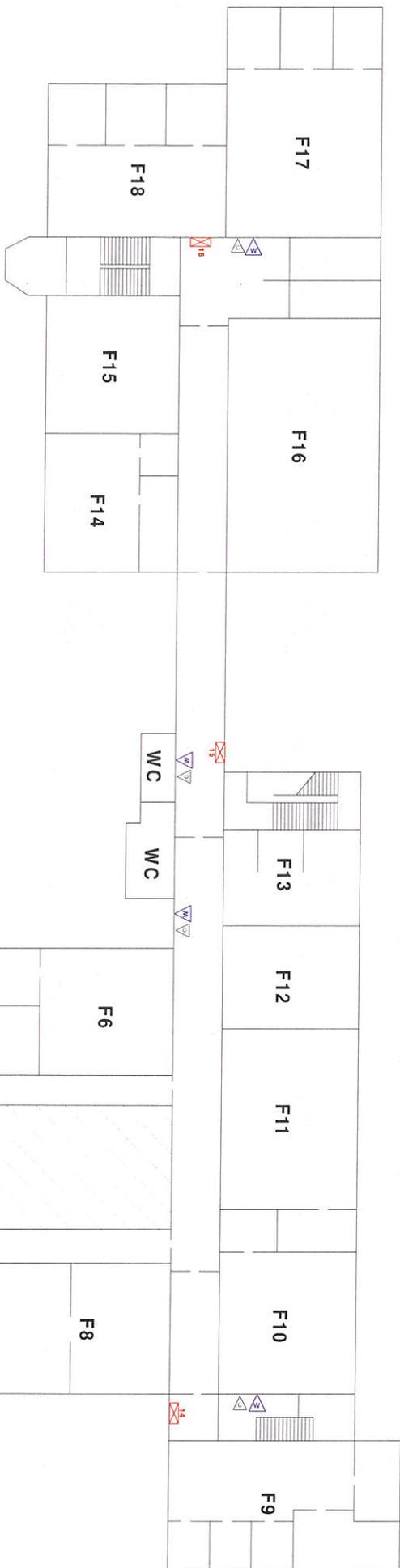


LEGEND

- YOU ARE HERE
- MAIN FIRE CONTROL PANEL
- ⊠ FIRE CALL POINTS (1to10)
- MAINS WATER STOP TAP
- MAINS GAS VALVE (EXTERNAL)
- ELECTRICAL MAINS CUPBOARD
- ▽ 2kg CARBON DIOXIDE FIRE EXTINGUISHER
- ▽ 9L WATER FIRE EXTINGUISHER
- ▽ 4kg DRY POWDER FIRE EXTINGUISHER

GROUND FLOOR

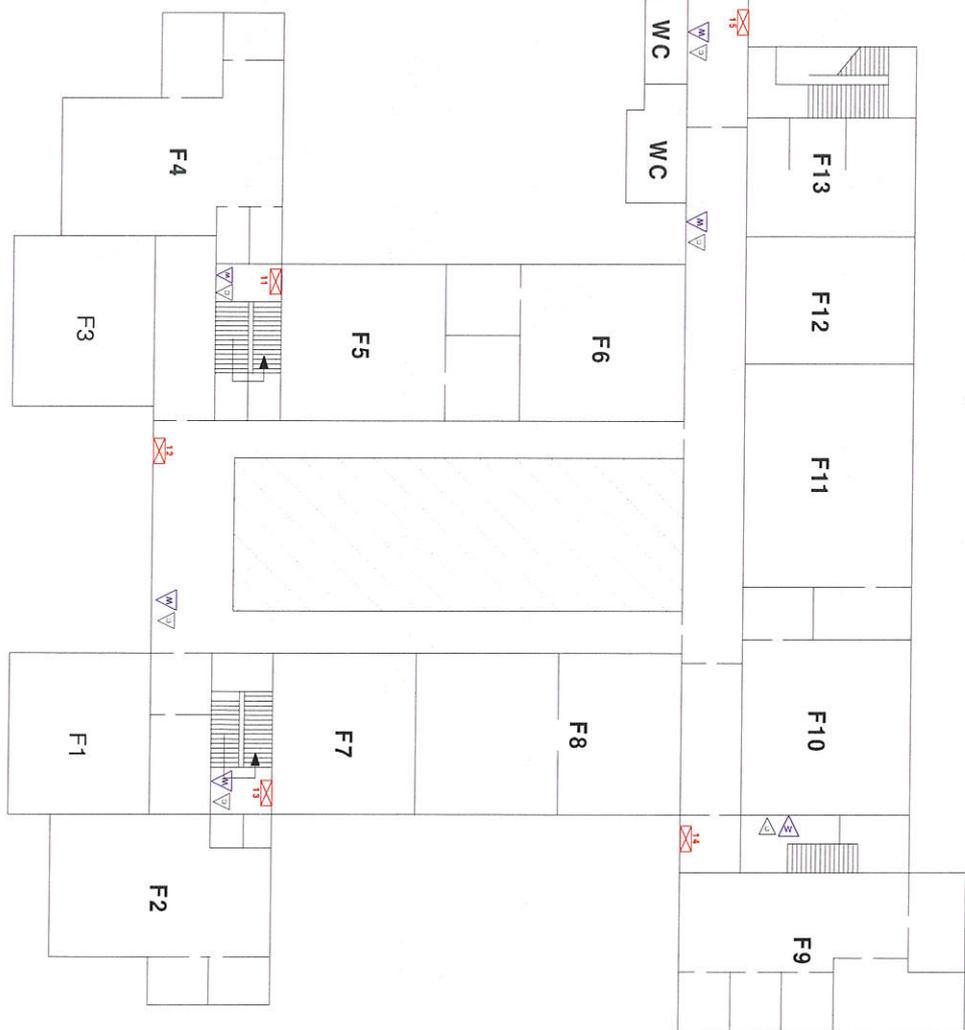
TITLE	MEXBOROUGH BUSINESS CENTRE
FOR	N&S GROUP (P. NEWMAN)
PREPARED BY	1st ELECTRICAL TESTING
DATE	2/5/18
DRAWN BY	S A BALL



LEGEND

- 11-16  FIRE CALL POINTS (111016)
-  2kg CARBON DIOXIDE FIRE EXTINGUISHER
-  9L WATER FIRE EXTINGUISHER

FIRST FLOOR



TITLE	MEXBOROUGH BUSINESS CENTRE
FOR	N&S GROUP (P. NEWMAN)
PREPARED BY	1st ELECTRICAL TESTING
DATE	2/5/18
DRAWN BY	S A BALL

South Yorkshire Police

From: Peter Newman [REDACTED]
Sent: 19 December 2018 14:08
To: Don_Licensing <Don_Licensing@southyorks.pnn.police.uk>; info | Mexborough Business Centre [REDACTED]
Cc: ANDREW STEELE <Andy.Steele@southyorks.pnn.police.uk>; [REDACTED]; Francesca Marks [REDACTED]
Subject: RE: Application for a new premise licence for Mexborough Business Centre, College Road, Mexborough, S64 9JP

Dear Tracey,

Thank you for this information. Please accept this email, on behalf of Mexborough Business Centre as confirmation that we have read the below stipulations and we are happy to fully comply with them, adopting all suggested practices and licensing conditions, as stated in the email. Please contact me if you need any further clarification.

Kind regards,
Pete

Peter Newman

Tel: [REDACTED]

Fax: [REDACTED]

Mobile: [REDACTED]

Linked in - [REDACTED]

Mexborough Business Centre
College Rd
Mexborough
South Yorkshire
S64 9JP

e-mail [REDACTED]

Website [REDACTED]



Mexborough Business Centre
Limited

The views and opinions expressed herein are those of the author and not of Mexborough Business Centre or any of its subsidiaries. The content of this e-mail is confidential, may contain privileged material and is intended solely for the recipient(s) named above.

Please note that neither Mexborough Business Centre nor the sender accepts any responsibility for viruses and it is your responsibility to scan the email and attachments (if any). No contracts or

agreements may be concluded on behalf of Mexborough Business Centre or its subsidiaries by means of email communications.

If you receive this in error, please notify the sender immediately and delete this e-mail.

From: Don_Licensing <Don_Licensing@southyorks.pnn.police.uk>

Sent: 19 December 2018 13:59

To: info | Mexborough Business Centre [REDACTED]

Cc: ANDREW STEELE <Andy.Steele@southyorks.pnn.police.uk>

Subject: Application for a new premise licence for Mexborough Business Centre, College Road, Mexborough, S64 9JP

Dear Sir / Madame,

Hope you are well

Following receipt of your application for a premise licence for the above premise, I have reviewed your application and I would require the following amendments / conditions adding to your licence in order to promote the four licensing objectives.

Amendment to the licence application:-

Sale of alcohol will be reduced by 30min to allow a drinking up time to:-

08:00hrs – 01:30 Monday – Sunday

Additional Licensing conditions :-

CCTV system to be fitted, maintained and in use at all times whilst the premises are open. The CCTV images will be stored for 28 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder. Members of the management team will be trained in the use of the system.

The Challenge 25 scheme must be implemented by all sales and delivery staff at the points of taking the order and delivery. The scheme must include the maintenance of refusals records, staff training records and the display of signage at the points of sale.

Staff will receive training on matters concerning underage sales, drugs policies, and operating procedures. Records of such training will be kept and made available for inspection of the authorities.

It is considered that for the nature of the operation door supervisors will not be required however, a risk assessment will be undertaken should unusual events take place and if they consider it appropriate will employ the same.

It is considered that for the nature of the operation that the use of alternative drinking vessels will not be required however, a risk assessment will be undertaken should unusual events take place and if they consider it appropriate will change to an alternative drinking vessel for the event.

I would be obliged if you could confirm by email that you are happy to adopt the above practices.

Regards
Tracey
South Yorkshire Police Licensing Department
E-mail: don_licensing@southyorks.pnn.police.uk

Tracey Klein: Ext 0114 252 3948 Int 718948
Andy Steele (Licensing Enforcement Officer) 07899060766

South Yorkshire Police Licensing Dept
Moss Way Police Station
Moss Way
Sheffield
S20 7XX

Website address - southyorks.police.uk



Please be advised that the content of emails may be submitted as evidence to a Licensing hearing should issues arising not be resolved. The Local Council may post them as part of the process on their Website which has public access.

Tackling child sexual exploitation is a priority for the Force and it is the responsibility of everyone to help spot the signs and say something.

For more information visit www.southyorkshire.police.uk/spotthesigns

Environmental Health

From: Peter Newman [REDACTED]
Sent: 20 December 2018 17:38
To: Levett, Gavin
Subject: RE: New Premises Licence Application - Mexborough Business Centre

Hi Gavin,

We can confirm our acceptance of the conditions as set out below.

Best regards,

Pete

Peter Newman

Tel: [REDACTED]

Fax: [REDACTED]

Mobile: [REDACTED]

Linked in - [REDACTED]

Mexborough Business Centre

College Rd

Mexborough

South Yorkshire

S64 9JP

e-mail [REDACTED]



Mexborough Business Centre
Limited

The views and opinions expressed herein are those of the author and not of Mexborough Business Centre or any of its subsidiaries. The content of this e-mail is confidential, may contain privileged material and is intended solely for the recipient(s) named above.

If you receive this in error, please notify the sender immediately and delete this e-mail.

Please note that neither Mexborough Business Centre nor the sender accepts any responsibility for viruses and it is your responsibility to scan the email and attachments (if any). No contracts or agreements may be concluded on behalf of Mexborough Business Centre or its subsidiaries by means of email communications.

From: Levett, Gavin <Gavin.Levett@doncaster.gov.uk>
Sent: 20 December 2018 07:13
To: Peter Newman [REDACTED]
Subject: New Premises Licence Application - Mexborough Business Centre

Good morning Peter,

I understand that the application has been restarted and I have been asked to obtain your agreement again for the conditions below to be added to the licence. If you could reply by email with your agreement it would be appreciated.

Many thanks,

Gavin Levett

Senior Environmental Health Practitioner
Regeneration and Environment
Doncaster Council

Phone 01302 735082

Address Floor 4, Civic Office, Waterdale, Doncaster DN1 3BU

Email gavin.levett@doncaster.gov.uk

Website www.doncaster.gov.uk

Follow MyDoncaster on Twitter and Facebook for the latest news.

Please treat the content of this email as confidential. If you have received this email and it is not addressed to you please accept my apologies and inform me as soon as possible.

From: Levett, Gavin <Gavin.Levett@doncaster.gov.uk>

Sent: 15 November 2018 09:21

To: Peter Newman [REDACTED]

Cc: Licensing (Ext E Mail Address) <Licensing@Doncaster.Gov.UK>

Subject: New Premises Licence Application - Mexborough Business Centre

Good morning Peter,

I am currently looking at your application for a new premises licence for Mexborough Business Centre in my role as a statutory consultee with respect to noise and public nuisance. So that I may support the application I would be pleased if you would agree to the following conditions being placed on the licence should it be granted. The conditions are necessary for the prevention of public nuisance. If you could confirm your acceptance of the conditions by reply to this email then I can notify the licensing Team.

- No amplified and non-amplified music, singing and speech arising from regulated entertainment shall be permitted in the outdoor areas after 23:00. This includes recorded and live music, musical instruments, films or any other entertainment.
- There shall be no disturbance to any noise sensitive premise(s) from the use of any outdoor area. The outdoor area must not be used for drinking after 23.00 hours.
- All external windows and doors must be kept closed during the regulated performing and playing of live and recorded amplified and non-amplified music and acoustic and amplified voice.
- Noise from amplified and non-amplified music, singing and speech arising from regulated entertainment from the premises between 23:00 and 07:00,

shall not be audible inside habitable rooms of noise sensitive properties in the vicinity.

I look forward to hearing from you.

Kind regards,

Gavin Levett

Senior Environmental Health Practitioner
Regeneration and Environment
Doncaster Council

Phone 01302 735082

Address Floor 4, Civic Office, Waterdale, Doncaster DN1 3BU

Email gavin.levett@doncaster.gov.uk

Website www.doncaster.gov.uk

Follow MyDoncaster on Twitter and Facebook for the latest news.

Please treat the content of this email as confidential. If you have received this email and it is not addressed to you please accept my apologies and inform me as soon as possible.

Transmitted by Doncaster Council. This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If, you are not the intended recipient, you must not disclose, disseminate, forward, print or copy all, or part of its contents to any other person and inform me as soon as possible. Any views or opinions expressed belong solely to the author and do not necessarily represent those of Doncaster Council, Doncaster Council will not accept liability for any defamatory statements made by email communications. You should be aware that under current Data Protection law and Freedom of Information Act 2000 the contents of this e mail may have to be disclosed in response to a request. All e-mail communication containing personal/sensitive information received or sent by the Council will be processed in line with current Data Protection legislation. This footnote also confirms that this email message has been scanned for the presence of computer viruses. However no guarantees are offered on the security, content and accuracy of any e-mails and files received. Be aware that this e-mail communication may be intercepted for regulatory, quality control, or crime detection purposes unless otherwise prohibited.

Dear Residents,

We have read through each objection carefully and we would like to take this opportunity to allay your valid fears and understandable assumptions, as best we can. Firstly, we would not like to upset any of our local neighbours and we would like to deal with all the concerns individually, as soon as we can. We have always listened to any objections our neighbours have and actioned them accordingly. We've moved grass cuttings on request, we've removed trees, we've changed the nursery plans to suit a neighbour's preferences and we will continue to work with residents to find an outcome that suits everyone, no matter what the issue is.

We are passionate about supporting our local community and improving the town as best we can. All our tenants are local businesses and many of them were startups when they first took up their tenancy with us. We are a local business with a vested interest in business development and we hope to increase interest in using our centre as a northern meeting point for businesses travelling between our local nearby cities. We focus on providing flexible terms, so that growing or new businesses are able to take up a tenancy in our offices and we hire out training, meeting and event space at the centre, to enable us to do this. In turn, more small businesses have a place to operate and more people, therefore making use of the local facilities at Mexborough.

We are very particular about the types of events we host here at the centre, as we feel it is important to maintain the professionalism of our brand. It would certainly not be in our interest, or in keeping with our brand's reputation to hold late night parties, especially during the week. It would not support our core business, which is to provide a first-rate business environment for our tenants and for the varied organisations who rent space from us.

Any events we host at the centre will be dealt with on a case by case basis and a decision whether to accept an event booking reached with all these considerations in mind, which will always be conducive to maintaining a clean, noise free environment for everyone. As a respectable member of Mexborough's Business Forum, we also work in support of several local charities and business partners, all intent on improving the town and its reputation.

When we purchased the business centre, back in 2015, it was on the verge of collapse and would have ended up as a derelict shell, having no other interested buyers, apart from ourselves willing to take the centre on. This building would have joined the very many empty, falling down sites already scattered about Mexborough. Instead, we have worked tirelessly to create a thriving business in the heart of this community, of which we are very proud. As a considerate business owner, we will always look at the bigger picture, especially when making and taking bookings for any of our events.

We feel it is imperative to this application, to state that we anticipate no great increase or decrease to the activities that have been happening here, at the centre, over the last 24 months. There are no loud, late night parties planned or any change to the types or timetable of events that have already taken place here over that time period. The only reason we applied for the licence was down to ease of administration and to consolidate the

financial output. We worked out that it would be much more cost effective to have a yearly licence, rather than keep applying for the temporary licenses, that we have always been granted.

We have never received any complaints about any of our events and its reasonable to say, they have all been very civilized and low key, the biggest of which is the yearly Ted Hughes festival that we host at the centre over a summer weekend. This attracts positive attention from artists, poets and media personalities, helping to raise the profile of the town and give it a much-needed economic boost.

To give a flavour of the type of events that have been happening here during this time and likely to continue are:

Christmas and Easter events hosted by the Life Church

Carol services

A Christmas special including a gospel choir

The Ted Hughes Festival, held over a summer weekend in June

Business exhibitions during business hours

A drama event that finished at 10.00pm and attracted 50 people coming and going over a period of 5 hours.

A children's Irish dance competition held over two days, finishing at 8.00pm

A psychic event that was held on a Friday night that attracted under 100 people and finished at 11.00pm with no music and limited noise.

A poetry event hosted by a local writing group that finished at 10.30pm

A wedding (we've hosted 2 historically) because we are choosy about the nature of the wedding itself; we restrict the amount of people and the hours of licensing, as per the additional agreement (as previously mentioned.)

The majority of our night time events are on a weekend. The exception to this rule was during the festive period; we hosted one business party, (Slimming World) which was very contained and was mainly women coming together for a few nibbles, a glass of wine and a good chat.

We really hope the residents would like to be a part of the growing business, here at Mexborough. What we see as vital to this community is an upturn in its economy and this includes attracting the right kind of visitors.

It is not in our interest to attract any kind of unwanted anti-social or noisy behaviour. We run a tight, orderly ship and we pride ourselves on the calibre of our tenants and those who use our facilities.

We would rarely host any late-night week day events and have none booked at the moment. We have already signed an official document, verified by South Yorkshire Police

that commits us to a set of restrictions, in order to uphold rules that are community friendly and which hopefully tackle the objections raised by our fellow residents. We are eager, if possible, to meet face to face with the residents concerned in order to talk about their individual concerns and make any necessary changes to our activities to protect their privacy and their rights.

We also wanted to highlight our parking capacity. We have ample car parking space provided for the events we host, and we are careful not to over subscribe on numbers of attendees. We have room for over 120 cars and over flow room for another 60 none of our night time events have ever needed any more than this. At the Ted Hughes festival, most of the attendees were interested in looking around the Centre, it being the ex-grammar school Ted Hughes attended, and looking around the area in order to understand the inspiration of one of Britain's greatest poets. We hope residents would support and even join in with this kind of event in the future, as a celebration of the town.

We understand most of the parking along the roadside, particularly at the bottom of the road, near College Court is connected with the co-op. We also notice most of this traffic is transient and temporary and certainly not connected with us after business hours.

In hindsight, we should have originally specified that the licensing hours would end at 12.00am midweek. This was a mistake on our part and we have since sent correspondence to the council to amend this to a 12.00am deadline.

Thank you for taking the time in putting forward your concerns. If, having read this letter, you are satisfied with the information and no longer wish to object to our licensing application, please could you contact the licensing department in writing, to inform them. If you still have concerns and you would like to meet with us to discuss them further, we'd be more than happy to do that.

Our contact details are as follows:

Phone - [REDACTED]

Email – [REDACTED]

Kind regards,

Peter Newman

Owner of Mexborough Business Centre

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank